



November 18, 2013

By ECF & Email

The Honorable Richard J. Sullivan
United States District Court for the Southern District of New York
United States Courthouse
40 Foley Square
New York, New York 10007

Re: *Ballinger v. Advanced Magazine Publishers, Inc.*, No. 13 Civ. 4036 (RJS)

Dear Judge Sullivan,

We represent the Plaintiffs in the above-referenced matter. We write jointly with Defendant, pursuant to the Court's Order, dated November 14, 2013, to set forth a proposed briefing schedule for Plaintiffs' Motion for Conditional Certification and Court-authorized Notice under § 216(b) of the FLSA. The parties have conferred and reached agreement on the following briefing schedule:

Plaintiffs will file their motion on November 26, 2013.
Defendant will respond on or by January 17, 2014.
Plaintiffs will reply on or by January 31, 2014.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Rachel B.', is written over a light blue horizontal line.

Rachel Bien

cc: Elise Bloom, Esq. (by email)
Amy Melican, Esq. (by email)
Michael N. Litrownik, Esq.